



MOUNT ROSKILL GRAMMAR SCHOOL

International Manager: Jean Harding Ph: +649 621 0050 Fax: +649 621 0055 Frost Rd, Mount Roskill, Auckland

INTERNATIONAL STUDENTS DESIGNATED CAREGIVER AGREEMENT

Mount Roskill Grammar School expects Designated Caregivers to:

- Be a 'bona fide' adult relative/close family friend of the student's family
- Provide a warm, caring environment, where the physical and emotional well-being of the student is nurtured.
- Provide 3 meals a day
- Care for the student as you would your own family
- Provide a warm, comfortable room for the student, including study facilities
- Set reasonable rules and boundaries and discuss expectations of these with the student
- To ensure safety for students under the age of 14. They should not be left alone in the house without adult supervision.
- Attend parent/teacher conferences/interviews when held
- Ensure that the school has up-to-date information of parent's addresses and student's address and contact numbers at all times
- Contact the school immediately if there are any concerns whatsoever concerning the welfare, health and safety of the student
- To inform the school in advance if the caregiver is going to be absent, so that alternative arrangements can be made
- Maintain regular contact with the parents about the student's educational progress and welfare.

The Designated Caregiver can expect Mount Roskill Grammar School to:

- Provide a safe learning environment for the student
- Ensure the student's safety and emotional well-being is taken care of during school hours
- Provide an ESOL programme for the student (if applicable)
- Provide additional learning support for students experiencing academic difficulties (if additional costs are involved, the parents may be asked to provide for this)
- Maintain regular contact with the designated caregiver on matters relating to the progress of the student
- Provide school newsletters and any other information sent to Parent's of the student
- Provide school reports
- Provide support and quick action in case of problems
- Provide an interpreter for liaison with the school (if applicable)
- Interview the child once a term.

If there are any concerns about the welfare of the student, pastoral care staff will be consulted to discuss the concern with the designated caregivers and parents of the student. If necessary the school may relocate the student to an approved Homestay. Mount Roskill Grammar school may also refer the matter to the New Zealand Police or any other appropriate welfare agency.

DECLARATION:

I understand and accept the above conditions as a designated caregiver for:

_____ (Name of student)

Signed: _____
(Designated Caregiver)

_____ (Principal/International Manager)

Date: _____