**MOUNT ROSKILL GRAMMAR SCHOOL**



**MINUTES BOARD OF TRUSTEES MEETING**

**MONDAY 30 JULY 2018**

At 5.30pm in the Conference Room

 Ms Pot welcomed everyone to the meeting, led introductions then declared the meeting for July open at 5.30pm.

 **PRESENTATION**

Mr Watson introduced and welcomed Mr Callum Gray, HOD English. Mr Gray outlined what the department is working on. All programme which celebrates the learning for at risk students.

 Mr Watson thanked Mr Gray for an informative and interesting presentation.

1 **PRESENT** M POT (Chairperson)

 G WATSON (Principal)

 K QUINCE

 D MCKENZIE

 G POWER

 V PARULKAR

 R MASON

 J FRANKLIN

 L VICKERY (Staff Trustee)

 Z CHAUDHRY (Student Trustee)

 **In Attendance**: B WONG (Business Manager)

 T FOX (Minute Secretary)

 C GRAY

 N PATEL

 S VOORWINDEN

 **Apologies**: J BINGHAM

 (iii) *Conflict Of Interest:*

 Conflict of interest register circulated.

2 **MONITORING**

(i) *Business Manager’s Report:*

 The Business Manager’s report was received.

 (ii) *Finance:*

Ms Wong spoke to the finance report.

***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(D McKenzie)* ***THAT THE STATEMENT OF OPERATIONS FOR***

 ***THE PERIOD ENDING JUNE 2018 BE APPROVED (CARRIED)***

(iii) *Principal’s Report:*

 The Principal’s report was received.

 (a) *Auckland Transport:*

Mr Watson reported that Auckland Transport is holding a workshop with the three campus schools to explain and discuss proposals to alter the footpaths, intersections and road crossings in Carr Rd and Frost Rd. A discussion ensued and it was agreed that the safety of students is paramount. The Board acknowledged the complexity of the issues and asked that Mr Watson represent their views at the workshop.

 (b) *Health & Safety*

 Mr Watson reported that following the supplier, Cresendo’s advice that the gauge mats in the Science Department contained asbestos. The mats were disposed of as per the regulations.. Advice was sought from Bruce Gulley of OHS. The labs have been cleaned thoroughly as required and Air testing for asbestos has been carried out, results pending.

 (c) *Out-of-Zone Enrolments:*

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(V Parulkar)* ***THAT THE BOARD WILL ACCEPT 200 OUT-OF-ZONE YEAR 9 STUDENTS FOR 2019 (CARRIED)***

 (d) *Fundraising Application:*

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(G Power)* ***THAT THE BOARD SUPPORT THE APPLICATION FOR FUNDS TO THE 4 WIND FOUNDATION TO HELP WITH THE SCHOOL SPORT TEAMS FOR TOURNAMENT WEEK (CARRIED)***

 **STUDENT TRUSTEE REPORT**

 Zane Chaudhry spoke to his report.

3 **STRATEGIC DISCUSSIONS**

 None

4 **ADMINISTRATION**

(i) *Correspondences:*

Discussed in-committee.

(ii)*Minutes:*

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(J Franklin)* ***THAT MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON MONDAY 25 JUNE 2018 BE ACCEPTED AS TRUE AND ACCURATE RECORDS OF THE PROCEEDINGS (CARRIED)***

***It was resolved***

 **THAT IN TERMS OF SECTION 47 OF LOCAL GOVERNMENT OFFICIAL INFORMATION ACT 1989 THE PUBLIC BE EXCLUDED FROM THIS PART OF THE MEETING FOR THE REASON THAT DISCUSSION OF THIS MATTER IN PUBLIC WOULD INFRINGE THE PRIVACY OF A NATURAL PERSON UNDER SECTION 9(2)(a) OF THE OFFICIAL INFORMATION ACT 1982.**

 **Into Committee:** (7.25pm) **MOVED** (M Pot) **SECONDED** (G Power)

 **Out of Committee:** (8.20pm) **MOVED** (M Pot) **SECONDED** (G Power)

5 In committee discussions reported out of committee:

 *Resignations: Paul Ghezzi*

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD ACCEPT THE RESIGNATION FROM***

 ***PAUL GHEZZI TAKING EFFECT FROM THE 27 JULY 2018 (CARRIED)***

*Maternity Leave: Tamara Mason*

***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD GRANT TAMARA MASON’S***

 ***MATERNITY LEAVE FOR THE 2019 SCHOOL YEAR (CARRIED)***

 **Vouchers**

*June 2018:*

***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(D McKenzie)* ***THAT THE BOARD APPROVE THE MONTHLY***

 ***PAYMENTS FOR JUNE 2018 AMOUNTING TO $511,654.10 (CARRIED)***

**DATE OF THE NEXT MONTHLY MEETING: MONDAY 27 AUGUST 2018**