**MOUNT ROSKILL GRAMMAR SCHOOL**



**MINUTES BOARD OF TRUSTEES MEETING**

**MONDAY 25 JUNE 2018**

At 5.30pm in the Conference Room

 Ms Pot welcomed everyone to the meeting, led introductions then declared the meeting for June open at 6.30pm.

 **PRESENTATION**

Mr Watson introduced and welcomed Mr Terry Storer, Associate Principal responsible for school profile. Mr Storer explained the rationale for the website and the trustees gave feedback. The website will go live in the first weeks of term 3.

 Mr Watson thanked Mr Storer.

1 **PRESENT** M POT (Chairperson)

 G WATSON (Principal)

 K QUINCE

 D MCKENZIE

 G POWER

 J BINGHAM

 R MASON

 J FRANKLIN

 L VICKERY (Staff Trustee)

 Z CHAUDHRY (Student Trustee)

 **In Attendance**: B WONG (Business Manager)

 T FOX (Minute Secretary)

 T STORER

 N PATEL

 S VOORWINDEN

 **Apologies**: V PARULKAR

 (iii) *Conflict Of Interest:*

 Conflict of interest register circulated.

2 **MONITORING**

(i) *Business Manager’s Report:*

 The Business Manager’s report was received.

 (ii) *Finance:*

Ms Wong spoke to the finance report.

***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(D McKenzie)* ***THAT THE STATEMENT OF OPERATIONS FOR***

 ***THE PERIOD ENDING MAY 2018 BE APPROVED (CARRIED)***

(iii) *Principal’s Report:*

 The Principal’s report was received.

 **STUDENT TRUSTEE REPORT**

 Zane Chaudhry spoke to his report. He had also presented to the Board the winning design for a school scarf.

3 **STRATEGIC DISCUSSIONS**

 None

4 **ADMINISTRATION**

(i) *Correspondences:*

Discussed in-committee.

(ii)*Minutes:*

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(J Franklin)* ***THAT MINUTES OF THE BOARD OF TRUSTEES MEETING FOR MAY HELD ON TUESDAY 5 JUNE 2018 BE ACCEPTED AS TRUE AND ACCURATE RECORDS OF THE PROCEEDINGS (CARRIED)***

***It was resolved***

 **THAT IN TERMS OF SECTION 47 OF LOCAL GOVERNMENT OFFICIAL INFORMATION ACT 1989 THE PUBLIC BE EXCLUDED FROM THIS PART OF THE MEETING FOR THE REASON THAT DISCUSSION OF THIS MATTER IN PUBLIC WOULD INFRINGE THE PRIVACY OF A NATURAL PERSON UNDER SECTION 9(2)(a) OF THE OFFICIAL INFORMATION ACT 1982.**

 **Into Committee:** (7.15pm) **MOVED** (M Pot) **SECONDED** (G Power)

 **Out of Committee:** (7.50pm) **MOVED** (M Pot) **SECONDED** (G Power)

5 In committee discussions reported out of committee:

 *Resignations:*

 *Teena Tamati, Leisa Munro & Danny Chang*

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD ACCEPT RESIGNATIONS FROM***

 ***TEENA TAMATI TAKING EFFECT FROM THE END OF TERM 2, LEISA MUNRO AND DANNY CHANG***

 ***THE END OF 2018 SCHOOL YEAR (CARRIED)***

 **Vouchers**

*May 2018:*

***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(G Power)* ***THAT THE BOARD APPROVE THE MONTHLY***

 ***PAYMENTS FOR MAY 2018 AMOUNTING TO $679,020.47 (CARRIED)***

**DATE OF THE NEXT MONTHLY MEETING: MONDAY 30 JULY 2018**