



HOME-STAY FAMILY APPLICATION FORM

Frost Road, Mt Roskill, Auckland. Ph: 64-9-621 0050

Fia Clark Homestay Co-ordinator

Mothers Details

Fathers Details

Name:

Name:

Nationality:

Nationality:

Religion:

Religion:

Date of Birth:

Date of Birth:

Occupation:

Occupation:

Address:

Telephone:

Work:

Mobile:

Mobile:

Email:

Email:

List of all other family members living at home:

Name

Date of Birth

Relationship

REFEREE:

1. NAME.....PHONE.....

2. NAME.....PHONE.....

Why do you want to host an international student?

MEDICAL INFORMATION:

Does any member of the family have an existing medical condition (*Diabetes, asthma, epilepsy etc*)

Yes/No

If Yes, please give details _____

POLICE VETTING

It is a requirement by law that all members of your household over 18 years of age must consent to police vetting. Consent forms will be provided. All information is handled confidentially.

STUDENT INFORMATION

If you have hosted students previously please give details.	
What are your preferences? (male/female/ethnic group short term/long term?)	

HOUSEHOLD INFORMATION

Language spoken at home		Smoking or Non Smoking	
Security system?		Smoke alarms?	
Pets? If yes, please give details			
Any other students?		No of rooms available?	
Do you have family members who attend Mt Roskill Grammar School?			
Distance from school and transport available.			
What internet is available for the student?			
What heating arrangements are available?			
Please list extra facilities, e.g. ensuite, pool, rumpus etc.			
Please provide a brief description of the house.			
Please provide a description of family activities, eg. Sport, TV, Reading, tramping, going out, busy, quiet etc.			

*To assist with prompt processing of your application and to ensure our records are correct,
please return the completed form to Mt Roskill Grammar School at your earliest convenience.*

Please also send:

- 1. A family photo**
- 2. A bank deposit slip**

CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

Mt Roskill Grammar School is a signatory to the Education (Pastoral Care of International Students) Code of Practice 2016. All host families must agree to host students under this Code. More information is available from <http://www.nzqa.govt.nz> Mt Roskill Grammar School accommodation supervisors are required to visit homes prior to placing students and a minimum of 2 visits yearly.

TERMS AND CONDITIONS OF HOMESTAY

1. I agree to provide;
 - b) private furnished bedroom, with a bed, clean warm bed linen, desk, chair and lamp, storage for clothes and a heater and extra blankets if needed in winter.
 - c) three nutritious meals a day, which includes a simple packed lunch on weekdays i.e. sandwiches, fruit and snacks etc.
 - d) a high standard of supervision as set out by the Code.
2. Homestay payments are made by automatic payment fortnightly (usually on a Friday) a week in advance and one week in arrears.
3. Over the December/January holidays, the homestay family will only be paid if the room is held for the student (including storage) at a rate of \$50.00 per week (capped at \$300.00).
4. Homestay fees cover the cost of board, which includes costs of electricity, water, gas, internet, laundry and local phone calls.
5. We will not hold the student responsible for any minor accidental breakages or damages to the residence or property during his or her stay. Mt Roskill Grammar School is not responsible for any debts, damages or expenses incurred by the student to the homestay host or any other entity.
6. All Homestay payments will be made by the school.
7. Homestay families should not ask for, or accept payment from the student without the knowledge of the school.
8. We agree to contact the school before 9:30am if the student is absent from school due to sickness or other reason. If the student becomes ill we will take him/her to either their doctor or in the absence of their doctor the GP the family visit.
9. We will notify the school immediately in case of an accident involving the student.
10. We also agree to contact the school if either the student or the host family feel that a conflict of the conditions has arisen in order to work towards a resolution.
11. If we require a student to leave for whatever reason, 2 weeks' notice will be given unless agreed otherwise with the school.
12. The host family understands that the School may remove the student from the Homestay accommodation, at its discretion without notice and terminate the arrangement immediately if:
 - a. In the reasonable opinion of the school the safety or wellbeing of the student is in doubt.
 - b. In the school's reasonable opinion the Homestay accommodation is affecting the student's behaviour or academic performance.
13. If the situation arises that we, the host parents are to be away overnight we agree to contact the school to discuss the care of the student during this period.
14. We agree to meet the school as needed and for the school to have reasonable access to the homestay accommodation and facilities.

ACCEPTANCE OF TERMS

I/We acknowledge that the above information is correct. I have read and understood the attached terms and conditions of homestay and agree to the conditions and obligations it sets. I / we hereby allow the above information to be passed to a third party, being restricted to the students of Mt Roskill Grammar School, their parents, and/or agents.

Name: _____ Date: _____

Signature: _____