**MOUNT ROSKILL GRAMMAR SCHOOL**



**MINUTES BOARD OF TRUSTEES MEETING**

**MONDAY 27 JULY 2020**

**At 5.30pm**

Mr Mason welcomed everyone then declared the meeting for July open at 5.30pm. Mr Watson introduced and welcomed Mr Kome Lauano to the meeting.

**PRESENTATION**

Mr Watson introduced Mr Chris McGirr, HOD Science Department saying that Mr McGirr has had many roles within the school including acting Deputy Principal last year. Mr McGirr gave an overview of the teaching and learning in the department and outlined plans to continue to lift students’ engagement and achievement.

Mr Mason thanked Mr McGirr for an interesting and informative presentation.

1 **PRESENT** R MASON (Chairperson)

 G WATSON (Principal)

 A RUSSELL

 N PATEL

 L KINGI-BON

 J HAGGIE (Staff Trustee)

 M MIAH (Student Trustee)

 **In Attendance**: T FOX (Minute Secretary)

K COLLINS (Associate Principal)

 K GAUDIN (Business Manager)

 K LAUANO

 **Apologies**: M POT, S RATANA, A STEELE

 (iii) *Conflict Of Interest:*

 Conflict of interest register circulated.

2 **MONITORING**

(i) *Principal’s Report:*

 The Principal’s report was received.

 *Out-of-Zone Enrolments:*

 ***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(N Patel)* ***THAT THE BOARD WILL ACCEPT UP TO 200 OUT-OF-ZONE YEAR 9 STUDENTS FOR 2021 (CARRIED)***

 (ii) *Finance:*

 ***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(A Russell)* ***THAT THE STATEMENT OF OPERATIONS FOR THE PERIOD ENDING JUNE 2020 BE APPROVED (CARRIED)***

3 **STUDENT TRUSTEE REPORT**

 Mizanur gave a verbal report.

4 **STRATEGIC DISCUSSIONS**

None

5 **ADMINISTRATION**

(i) *Correspondence:*

Discussed in-committee.

(ii)*Minutes:*

 ***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(J Haggie)* ***THAT MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON MONDAY 29 JUNE 2020 INCLUDING THE AMENDMENT TO THE IN-COMMITTE PART OF THE MINUTES BE ACCEPTED AS TRUE AND ACCURATE RECORDS OF THE PROCEEDINGS (CARRIED)***

***It was resolved***

 **THAT IN TERMS OF SECTION 47 OF LOCAL GOVERNMENT OFFICIAL INFORMATION ACT 1989 THE PUBLIC BE EXCLUDED FROM THIS PART OF THE MEETING FOR THE REASON THAT DISCUSSION OF THIS MATTER IN PUBLIC WOULD INFRINGE THE PRIVACY OF A NATURAL PERSON UNDER SECTION 9(2)(a) OF THE OFFICIAL INFORMATION ACT 1982.**

 **Into Committee:** (7.00pm) **MOVED** (R Mason) **SECONDED** (J Haggie)

 **Out of Committee:** (7.30pm) **MOVED** (R Mason) **SECONDED** (J Haggie)

6 In committee discussions reported out of committee:

 ***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(G Watson)* ***THAT THE BOARD INVITE KAREN COLLINS AND KARYN GAUDIN TO BE PART OF THE IN-COMMITTEE MEETING TO ASSIST WITH DISCUSSIONS (CARRIED)***

 *Request for maternity leave: Laura Hunte & Belle Park*

 ***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(J Haggie)* ***THAT THE BOARD GRANT MATERNITY LEAVE FOR LAURA HUNTE FROM 7 SEPTEMBER 2020 UNTIL THE END OF 2021 SCHOOL YEAR AND BELLE PARK FROM 12 OCTOBER 2020 UNTIL THE END OF 2021 SCHOOL YEAR (CARRIED)***

 **Vouchers**

 ***June Vouchers****:*

***IT WAS MOVED*** *(R Mason)* ***SECONDED*** *(N Patel)* ***THAT THE BOARD APPROVE THE MONTHLY***

 ***PAYMENTS FOR JUNE AMOUNTING TO $294,199.33 (CARRIED)***

**DATE OF THE NEXT MONTHLY MEETING: MONDAY 24 AUGUST 2020**