**MOUNT ROSKILL GRAMMAR SCHOOL**



**MINUTES BOARD OF TRUSTEES MEETING**

**MONDAY 25 MAY 2020**

**At 5.30pm via Zoom**

Ms Pot welcomed everyone then declared the meeting for May open at 5.30pm.

1 **PRESENT** M POT (Chairperson)

 G WATSON (Principal)

 L KINGI-BON

 S RATANA

 A STEELE

 A RUSSELL

 N PATEL

 R MASON

 J HAGGIE (Staff Trustee)

 **In Attendance**: T FOX (Minute Secretary)

K COLLINS (Associate Principal)

 M GAITAU (Associate Principal)

 K GAUDIN (Business Manager)

 **Apologies**: S VOORWINDEN, M MIAH

1. *Conflict Of Interest:*

 Ms Pot asked if there was conflict of interest within the board and there was none.

2. **MONITORING**

(i) *Principal’s Report:*

 The Principal’s report was received.

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(G Watson)* ***THAT THE BOARD INVITE KAREN COLLINS, MEAGAN***

 ***GAITAU AND KARYN GAUDIN TO BE PART OF THE IN-COMMITTEE MEETING TO ASSIST WITH***

 ***DISCUSSIONS (CARRIED)***

6 In committee discussions reported out of committee:

 *Tamara Mason – maternity leave*

 *Rebecca Tinney – extension of leave*

 *Rex Thompson – resignation*

***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD APPROVE TAMARA MASON***

 ***REQUEST FOR MATERNITY LEAVE FROM NOVEMBER UNTIL THE END OF THE 2021 SCHOOL***

 ***YEAR (CARRIED)***

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD APPROVE AN EXTENSION TO***

 ***REBECCA TINNEY’S LEAVE FOR ANOTHER YEAR (CARRIED)***

 ***IT WAS MOVED*** *(G Watson)* ***SECONDED (****N Patel)* ***THAT THE BOARD ACCEPT REX THOMPSON’S***

 ***RESIGNATION FROM THE SCHOOL EFFECTIVE FROM 30 APRIL 2020 (CARRIED) (CARRIED)***

 **Vouchers**

 *April Vouchers*

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(N Patel)* ***THAT THE BOARD APPROVE THE MONTHLY***

 ***PAYMENT FOR APRIL AMOUNTING TO $261,814.00 (CARRIED)***

**DATE OF THE NEXT MONTHLY MEETING: MONDAY 22 JUNE**