**MOUNT ROSKILL GRAMMAR SCHOOL**



**MINUTES BOARD OF TRUSTEES MEETING**

**TUESDAY 27 OCTOBER 2020**

**At 5.30pm**

Ms Pot welcomed everyone, asked everyone to introduce themselves then declared the meeting for October open at 5.30pm.

**PRESENTATION**

Mr Watson introduced Mr Desmond Pemerika, Deputy Principal and Mr Tarun Nethula, Director of Sports. Mr Nethula presented the school’s strategy to build both student participation and performance in sports. He presented data to show an increase in both, and thanked the Board for their ongoing support of sport.

Mr Watson thanked Mr Nethula for an informative presentation.

1 **PRESENT** M POT (Chairperson)

 G WATSON (Principal)

 A RUSSELL

 R MASON

 L KINGI-BON

 S RATANA

 A STEELE

 J HAGGIE (Staff Trustee)

 S BAGWE (Student Trustees)

 **In Attendance**: T FOX (Minute Secretary)

K COLLINS (Associate Principal)

 K GAUDIN (Business Manager)

 D PEMERIKA (Deputy Principal) (for presentation)

 T NETHULA (Director of Sports) (for presentation)

 **Apologies**: N PATEL

 (iii) *Conflict Of Interest:*

 There was none.

2 **MONITORING**

(i) *Principal’s Report:*

 The Principal’s report was received.

 (ii) *Finance:*

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(R Mason)* ***THAT THE STATEMENT OF OPERATIONS FOR THE PERIOD ENDING SEPTEMBER 2020 BE APPROVED (CARRIED)***

*Budget 2021:*

Budget meeting will be held on Monday 16 November at 5.30pm.

3 **STUDENT TRUSTEE REPORT**

 Sonam gave a verbal report saying that last week was tough trying to keep up with school work and coping with a tragedy. The school did well in its response by opening up the library for staff and students to gather to write cards and share stories about Jeyden.

4 **STRATEGIC DISCUSSIONS**

(i) *Policy:*

 Date for next meeting will be confirmed at a later date

5 **ADMINISTRATION**

(i) *Correspondence:*

Discussed in-committee.

(ii)*Minutes:*

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(S Ratana)* ***THAT MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON MONDAY 28 SEPTEMBER 2020 BE ACCEPTED AS TRUE AND ACCURATE RECORDS OF THE PROCEEDINGS (CARRIED)***

***It was resolved***

 **THAT IN TERMS OF SECTION 47 OF LOCAL GOVERNMENT OFFICIAL INFORMATION ACT 1989 THE PUBLIC BE EXCLUDED FROM THIS PART OF THE MEETING FOR THE REASON THAT DISCUSSION OF THIS MATTER IN PUBLIC WOULD INFRINGE THE PRIVACY OF A NATURAL PERSON UNDER SECTION 9(2)(a) OF THE OFFICIAL INFORMATION ACT 1982.**

 **Into Committee:** (7.05pm) **MOVED** (M Pot) **SECONDED** (J Haggie)

 **Out of Committee:** (8.10pm) **MOVED** (M Pot) **SECONDED** (J Haggie)

6 In committee discussions reported out of committee:

 ***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(G Watson)* ***THAT THE BOARD INVITE KAREN COLLINS AND KARYN GAUDIN TO BE PART OF THE IN-COMMITTEE MEETING TO ASSIST WITH DISCUSSIONS (CARRIED)***

*Resignation letters – Angela Cordtz & Sarah Krieg*

***IT WAS MOVED*** *(G Watson)* ***SECONDED*** *(M Pot)* ***THAT THE BOARD ACCEPT THE RESIGNATIONS OF ANGELA CORDTZ TAKING EFFECT FROM 16 OCTOBER AND SARAH KRIEG TAKING EFFECT FROM THE END OF 2020 SCHOOL YEAR (CARRIED)***

**Vouchers**

 ***September Vouchers****:*

***IT WAS MOVED*** *(M Pot)* ***SECONDED*** *(A Russell)* ***THAT THE BOARD APPROVE THE MONTHLY***

 ***PAYMENTS FOR SEPTEMBER AMOUNTING TO $388,817.60 (CARRIED)***

**DATE OF THE NEXT MONTHLY MEETING: MONDAY 23 NOVEMBER 2020**