



PV:
Visit:
Kamar:

HOME-STAY FAMILY APPLICATION FORM

Mothers Details

Fathers Details

Name: _____	Name: _____
Nationality: _____	Nationality: _____
Religion: _____	Religion: _____
Date of Birth: _____	Date of Birth: _____
Occupation: _____	Occupation: _____

Address: _____

Telephone: _____	Work: _____
Mobile: _____	Mobile: _____
Email: _____	Email: _____

List of all other family members living at home:

<i>Name</i>	<i>Date of Birth</i>	<i>Relationship</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REFEREE:

1. NAME.....PHONE.....
2. NAME.....PHONE.....

Why do you want to host an international student?

MEDICAL INFORMATION:

Does any member of the family have an existing medical condition (*Diabetes, asthma, epilepsy etc*)

Yes/No If Yes, please give details _____

POLICE VETTING

It is a requirement by law that all members of your household over 18 years of age must consent to police vetting. Consent forms will be provided. All information is handled confidentially.

STUDENT INFORMATION

If you have hosted students previously please give details.	
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What are your preferences? (male/female/ethnic group short term/long term?)	
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HOUSEHOLD INFORMATION

Language spoken at home		Smoking or Non-Smoking	
Security system?		Smoke alarms?	
Pets? If yes, please give details.			
Any food not allowed at home? If yes, please give details and how will you sort it out for the student?			
Any other students?		No of rooms available?	
Do you have family members who attend Mt Roskill Grammar School?			
Distance from school and transport available?			
What heating arrangements are available?			
Please list extra facilities, e.g. ensuite, pool, rumpus etc.			
Please provide a brief description of the house.			
Please provide a description of family activities, eg. Sport, TV, Reading, tramping, going out, busy, quiet etc.			

*To assist with prompt processing of your application and to ensure our records are correct,
please return the completed form to Mt Roskill Grammar School at your earliest convenience.*

Please also send:

1. **A family photo**
2. **Account Details or Deposit Slip**

Full Name of Account Holder:

Account Number:



CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

Mt Roskill Grammar School is a signatory to the Education (Pastoral Care of Tertiary Learners and International Students) Code of Practice 2021. All host families must agree to host students under this Code. See www.nzqa.govt.nz Mt Roskill Grammar School are required to visit homes prior to placing students and > 2 visits yearly.

TERMS AND CONDITIONS OF HOMESTAY

1. I agree to provide;
 - a. Airport pick up on arrival (unless otherwise arranged with the school).
 - b. A private furnished bedroom, with a bed, clean warm bed linen, desk, chair and lamp, storage for clothes and a heater and extra blankets if needed in winter.
 - c. Three nutritious meals a day, which includes a packed lunch on weekdays
 - d. Utilities, such as electricity, water, gas, internet, laundry facilities, toilet paper.
 - e. A high standard of supervision as set out by the Code of Practice.
2. I understand I am not required to provide personal items such as face cream, shampoo, toothpaste etc. If I am unsure, I will contact the homestay Coordinator for clarity.
3. Homestay payments cover the costs above and are made by automatic payment fortnightly (usually on a Friday) a week in advance and one week in arrears.
4. Over the December/January holidays, the homestay family will only be paid if the room is held for the student (including storage) at a rate of \$50.00 per week (capped at \$350.00).
5. All Homestay payments will be made by the school.
6. Homestay families must not ask for, or accept payment in any form, from the student without the prior knowledge of the school.
7. We will not hold the student responsible for any minor accidental breakages or damages to the residence or property during his/her stay. Mt Roskill Grammar School is not responsible for any debts, damages or expenses incurred by the student to the homestay or other entity.
8. We agree to contact the school before 9:30am if the student is absent from school due to sickness or other reason. If the student becomes ill we will take them to either their doctor or in the absence of their doctor the GP the family visit.
9. We agree to contact the school if the student, for whatever reason is to be away from the home for one night or more.
10. We will notify the school immediately in case of an accident involving the student or concerns about the student's safety
11. If the situation arises that we, the host parents are to be away overnight we agree to contact the school to discuss the care of the student during this period
12. We agree to notify the school of any change in circumstance, including, but not limited to; other adults moving into the home, taking the student away on holiday, contact detail changes etc.
13. We agree to always abide by NZ law, particularly as it relates to the safety and well-being of the student.
14. The Homestay Carer/s will immediately inform the school of any changes to the number of household members residing at the home of the Homestay Carer who are 18 years of age and over and are eligible to be vaccinated. The Homestay Carer/s agree that additional household members may not reside at the household unless they have prior agreement from the school.
15. We agree to contact the school if either the student or the host family feel that a conflict of the conditions has arisen, to work towards a resolution.
16. If we require a student to leave for whatever reason, 2 weeks' notice will be given unless agreed otherwise with the school.
17. The host family understands that the school may remove the student from the Homestay accommodation, at its discretion without notice and terminate the arrangement immediately if, in the reasonable opinion of the school:
 - a) the safety or wellbeing of the student is in doubt.
 - b) the accommodation is affecting the student's behaviour or academic performance.
18. We agree to meet the school as needed and for the school to have reasonable access to the homestay accommodation and facilities.

ACCEPTANCE OF TERMS

I/We acknowledge that we have read, understood and agree to the attached terms and obligations of homestay. I /we hereby allow the above information to be passed to a third party, being restricted to the students at Mt Roskill Grammar School, their parents, and/or agents.

Name: _____ Signature: _____ Date: _____
